

**COUNCIL MEETING MINUTES  
OF THE SHARON HILL BOROUGH COUNCIL  
March 18, 2021 @ 7:00PM**

Meeting called to order by Vice President Sharon Booker

Pledge allegiance to the flag

Roll Call: Roll call was answer as follows:

Present: Mrs. Booker, Mrs. Bedford-Dean, Ms. Cavalieri, President Oliver (absent), Mayor Dunfee, Messrs., Green, Felder, Martinez, and Mr. Smith

Moment of Silence for Ms. Nancy Day a long time Sharon Hill Resident.

Motion made by Ms. Cavalieri second by Mrs. Bedford-Dean to accept the February 18, 2021 Council Meeting Minutes. All in favor? Opposed? Motion carries 6-0.

**PUBLIC COMMENTS**

No Public Comments

Vice President Booker gave a presentation for Women's History Month. See attached:

**COMMITTEE REPORTS**

Library Report- Ms. Cavalieri read the library report see attached:

Chester Pike Improvement Corridor- Ms. Cavalieri gave an update on the project for more information see attached flyer requesting residents take the survey.

Spring Clean Up day will be held on Saturday May 22, 2021 from 9am-1:00pm. See attached Flyer.

Ms. Cavalieri discussed parking codes. See attached:

Ramblers Report - Mr. Green the Ramblers have started their workouts every Saturday from noon to 2pm. We are taking kids age's 4-14 boys and girls. We are doing a spring flag football.

Recreation Report- Mr. Green March 27<sup>th</sup> there will be an Easter basket give away at noon. The rain date will be April 3<sup>rd</sup>. It will be held at the library 246 Sharon Ave. Ages 12 and under are welcome. This is a drive thru/walk up event. Masks must be worn.

Personnel Report- Mrs. Bedford-Dean we will be discussing the highway contract in executive session.

Police and Fire Report- Mr. Martinez read the Police and fire reports. See attached:

Sanitation and Code Report- Mr. Felder read the sanitation and code reports see attached:

Sharon Hill Art and Culture Report- Vice President Booker read the SHACC report. See attached:

Mayor's Report- Mayor Dunfee read the Police report see Attached:

Treasurer's/Managers Report- William Smith read the treasurers report. See attached:

Motion made by Ms. Cavalieri to approve the treasurer's reports second by Mrs. Bedford-Dean. All in Favor? Opposed? Motion carries 6-0.

Mr. Smith asked for a motion to approve the bills list.

Motion made by Mr. Felder second by Ms. Cavalieri. All in favor? Opposed? Motion carries 6-0.

Mr. Smith asked for a motion to approve the 2019 audit report. Questions asked:

Mr. Martinez asked if there was any ramifications if we put this off another month.

Mr. Smith we need the pension reports filed by April 1<sup>st</sup>. We may be able to get an extension I will speak to the auditor.

Ms. Cavalieri asked why we need to hold off. What do we need to push it forward? There have been outstanding questions that have been outstanding for 2 months now.

Mr. Smith they have been answered a couple of weeks ago by the auditor and they were emailed to all of you with regards to all those questions.

Vice President asked if anyone had any issues with the audit report as it stands right now that would prohibit taking a vote today?

Mr. Felder has issues but it doesn't have anything to do with what the rest of the body thinks.

Vice President Booker should these issues prohibit us from voting?

Mr. Felder I think it should. There is 3 different figures on what the library has spent and it needs to be addressed.



Vice President Booker if we are able to get clarification on those issues from the auditor would we be able to vote on that before council convenes again Mr. Solicitor? Or could we remove those items from the audit report and vote on those issues as a separate item?

Mr. Schleigh so you want to remove items from the auditor's report and vote on that as being accepted???

Vice President Booker that is what I'm asking... Is that possible?

Mr. Schleigh it's possible but...

Vice President Booker so we can approve the bulk of the things that we need by law to have the following done by April 1<sup>st</sup>.

Mr. Schleigh I cannot give you an answer without researching it. I would think that the preference would be to approve a full and final report. You could have a special meeting before the next meeting for the sole purpose of approving the auditor's report.

Vice President Booker asked Bill if we could have the auditor at that meeting.

Mr. Smith yes.

Vice President Booker asked that we get a date together and it can be discussed in executive session.

Mrs. Bedford-Dean asked if they could take a majority vote and vote today.

Vice President Booker asked for a motion to vote on the 2019 audit as it stands.

Motion made by Mr. Martinez second by Mrs. Cavalieri.

## Questions

Ms. Cavalieri asked how we can get the issues resolved after 2 months of putting the audit approval off. What do we need to provide and why isn't it being accepted and resolved is the question I would like to understand.

Mr. Felder there was some information that was submitted prior to our concerns for these meetings and no one addressed those concerns and we had to dig out our own receipts and do our own calculations and figures to see where it wasn't matching up with the boroughs expenses. There are still some holes that need to be filled that we cannot explain because we have all of our receipts...

Vice President Booker asked if we had a separate meeting will you be prepared to review these issues at that time so we can lay this to rest.

Mr. Felder I'm voicing my concerns.

Vice President Booker I'm just asking if we have a separate meeting would that be possible to come to a resolution.

Mr. Felder it can be. I don't know what the outcome is going to be.

Vice President Booker thinks that they should table the motion and have a meeting to try and get these issues resolved. At that meeting we can call for another vote.

Mr. Schleigh you should call for a motion to table.

Vice President Booker I need a motion to table this report.

Motion made by Mr. Green Second by Ms. Cavalieri. If you have a motion to table you should have a date so we can resolve this. I don't expect to do it right now but since we are using this type of procedure we should be prepared to come up with a date to resolve this.

Vice President Booker we only have another week in the month. When can we have a meeting to resolve this and I need the council to think about if we can do next Tuesday? Can we get the auditors there?

Mr. Martinez is not available on Tuesday.

Vice President Booker ok so what evening do you think we should try to do it next week because we only have another week left.

Mr. Martinez we have had plenty of time to review this. I was under the impression that we were going to vote on the audit report because it has been long enough I'm not sure if everyone agrees with that but we have other issues lingering.

Vice President Booker Mr. Martinez we have a motion on the floor to table it so evidently everyone does not agree with it and we would need to have at least a majority to pass the motion and I don't know if that is going to happen.

Ms. Cavalieri that is not what the motion means. The motion means that we were considering tabling it.

Vice President Booker if we are considering tabling it is because there needs to be further review for the issue at hand.



Mr. Martinez I'm opposed to tabling it.

Vice President Booker we haven't had the vote. Are there any other questions on tabling the motion? All in favor of tabling the motion? Opposed? So the motion is not tabled. Mr. Solicitor do we have to vote on a new motion?

Mr. Schleigh if the motion to table did not pass because no one said I then the motion is not tabled and the consideration of a motion and discussion can continue until there is a call to question.

Vice President Booker so is there any other questions for the motion that is on the floor now to approve the audit as it stands right now? If there are no questions we are going to call for a vote. All on favor of approving the audit report as it stands right now. I'm confused we are voting on a motion. All in favor of approving the audit report as it stands right now? Opposed? 5-1 Mrs. Bedford Dean motion carries.

Mr. Felder I have always thought that some people had considered to table this motion.

Vice President Booker that motion died so the original motion was on the floor and it failed.

Ms. Cavalieri so there was a motion on the floor to pass the audit. A subsidiary motion was proposed to table that and that motion died so and we are back at the main motion.

Vice President Booker and the main motion passed because only one person opposed it. We will be using the audit report as it is today.

Mrs. Bedford Dean can I put for the record that I oppose to the 4 different totals that came up and I am still not clear on the correct total that should be entered on the audit when it comes to the library. We have been in dialog with Bill and Bill has been helping us pull stuff together so I just wanted to put that on the record that I'm opposing that.

Vice President Booker Can this audit report be amended after it's voted on?

Mr. Schleigh my belief is yes but again I would have to research it. I can't answer that question today.

Mr. Smith asked for a motion to approve the door lock system. His recommendation is the lowest estimate which is \$4,702 and requires the least amount of a change out. See attached proposal.

Motion made by Mr. Green second by Mr. Martinez. All in favor? Opposed? Motion carries 6-0.



Mr. Smith gave an overview of a pension ordinance for the council to review. See attached proposed ordinance:

Mr. Smith asked for a motion to advertise the ordinance.

Motion made by Mrs. Bedford-Dean second by Mr. Martinez. All in favor? Opposed? Motion carries 6-0.

Vice President Booker asked of the proposal went out for the Art and Culture Commission and Mr. Smith said yes. She would like a copy of that proposal.

Mr. Martinez asked if everyone had a chance to look over the Teamsters contract that they will be reviewing in executive session as everyone has had ample time to review it. There is a need of urgency to vote for this contract to avoid a work stoppage.

Vice President Booker stated that it has to be advertised before we can vote on it because that is the law.

Mrs. Bedford-Dean that is why I asked for an executive session so we can advertise it so we can move forward.

Mr. Martinez I understand. This has been on our laps for quite some time.

Mrs. Bedford-Dean it was on our laps but we discussed it and a lot of people didn't get back to Bill or to myself and that's why we had an executive session at the last meeting and we move forward and people still haven't gotten back to Bill or myself and that is why I asked to have an executive session so I can close this and move forward as Vice President Booker stated we have to advertise it so this hopefully will come to a close tonight.

Mr. Martinez I'm hoping.

Ms. Cavalieri wants to address the businesses on Chester Pike at the Plaza with the dirt over there. What can the borough do? Can they be fined? Can some mandates be put around those businesses at the plaza to cleanup?

Mr. Smith they have hired a service to come in and clean it. They are there a couple of times a week. We have given out about a half a dozen citations for the cleanliness issues there. There has been an abatement service to come and get those items. I think we should put cameras around there to see who is doing this dumping.

Vice President Booker do we need to vote for the cameras Mr. Solicitor?

Mr. Schleigh asked if it was public or private property.

Mr. Smith its private property. We have good relationship with the property manager and he is at his wits end as well.

Vice President Booker asked if we could strongly encourage them to put up cameras.

Mr. Smith will talk to him tomorrow but we need to do something. WE have been addressing this for a while that's why I wanted to put the grant in for cameras. But that was withdrawn as you know. This is a big issue.

Vice President Booker asked about the block facing Dunkin Donuts and that corner.

Ms. Cavalieri that's Burnside Ave.

Vice President Booker would it be our responsibility to put cameras up on that block?

Mr. Smith that is a good question but the shopping center back there is tree lined along Burnside Ave.

Vice President Booker ok we might not be able to put cameras but how about if we put some lights there?

Mr. Smith will look into that. I think there is ample light back there now the problem is that they are just going back there and dumping.

Vice President Booker thinks that if we really lit it up that would deter some of the other activity that I've heard is going on in these bushes.

Mr. Smith will look into it.

Ms. Cavalieri asked about the borough website it's still down and not functional. It's been 2 years that we haven't had a website.

Mr. Smith I was hoping it would go live by this meeting. I can send you the link tomorrow of what it actually looks like. It's actually finished I don't know why it's not live yet.

Vice President Booker so here is the thing Bill. We need a deadline. I want our money back because it is not functional. We need it to be live. WE are paying for a service that we are not receiving.

Mr. Schleigh has been working with Councilman Felder to finalize the 501c3 application for the friends of the Sharon Hill Library. We completed the application online last week but it still needs to be paid for. Hopefully we can get it done in the next week. I was also in the courthouse today and I bumped into the District Attorney Stiner and I cornered him a little bit in a friendly manner and explained the expedience of why the library needs it's materials and



computers back and he assured me that he would personally look into it and respond so that is where we are on that. Other than that I have nothing to report at this time.

Mrs. Bedford Dean so 2 things the first thing is I thought that the library had a 501c3 already I thought that was recorded about a year ago.

Mr. Schleigh I know that we filed the nonprofit status with Pa and got an EIN number. All that was done last year right before COVID hit. My recollection is that I sat down with someone and did the application online for the 501c3 status before but when it was acquired about in the last few weeks there was no record of it on any of the federal search websites that I could find so I would conclude that we need to put the application through again.

Mrs. Bedford-Dean and the last matter you just spoke on I thought was an executive session matter but I see that you brought it to the public so I'll bring it back up in executive session.

Mr. Schleigh ok.

Ms. Cavalieri Mr. Solicitor last month you had advised us that we needed to appoint someone to the vacancy board. That is something that we should have done in January. Is this a good time to do that at this meeting?

Mr. Schleigh do you have a candidate? Anyone can raise a motion to appoint that person yes. Mr. Schleigh explained the position of the vacancy board chairperson.

Ms. Cavalieri motioned to appoint Ms. Carolyn Garrett to the vacancy board chair second by Vice President Booker. All in favor? Opposed? Any questions on the motion?

Mr. Felder asked if there was any information that you can share about Ms. Garrett.

Ms. Garrett is a resident of Sharon Hill. She resides on Reese St. She was an active part of our election day and has been a part of our community cleanup day and is willing to stand up and take the role of vacancy board chair.

Vice President Booker I would also like to add that she is a professional person and of good character and has a sound mind.

All in favor? Opposed? Motion carries 6-0.

Mayor Dunfee will swear her in on Friday March 19<sup>th</sup> at 2pm.

Ms. Cavalieri would to go back to having workshop meetings.

There was discussion on dates and times.



Motion made by Ms. Cavalieri to have the caucus meetings a week prior to the council meeting second by Mr. Martinez. All in favor? Opposed? Motion carries 6-0.

Motion made by Mr. Martinez to advertise the caucus meetings second by Mrs. Bedford-Dean. All in favor? Opposed? Motion carries 6-0.

Ms. Petty will also put that in the Newsletter.

#### PUBLIC COMMENT

Sandy Holcomb 115 Brainerd Blvd. Sharon Hill. I'm running for council...

Vice President Booker you cannot talk about that right here and right now!

Sandy Holcomb 115 Brainerd Blvd. I'm just introducing myself that's as far as it goes.

Vice President Booker you cannot do that at the council meeting Ma'am. Mr. Solicitor??

Sandy Holcomb 115 Brainerd Blvd. I just said my name Sandra Holcomb I'm part of the borough, I have been a part of the Ramblers and the Recreation Board. I have helped with the Easter Egg Hunts in the past. I had the opportunity to meet the Mayor of Collingdale when we did Trunk or Treat for Halloween. Tracy Turner and I are going to be hosting an Easter Egg Hunt also this year. We would like to thank the fire department for allowing us to send the Easter Bunny around in the morning and we will be delivering Easter Baskets to families who are having a hard time this year. I'm also looking forward to the next cleanup.

Mr. Smith gave a review of the Darby Creek Clean up being held on Saturday April 10<sup>th</sup>. There is a number to call its 484-222-2502 or the website [thedarbycreekvallyaccociation@dcea.org](mailto:thedarbycreekvallyaccociation@dcea.org).

Vice President Booker asked that a flyer be created and posted on the digital board.

Tracy Turner 200 Laurel Rd. When is the Darby Clean Up going to be?

Bill April 10<sup>th</sup> they start around 8am.

Tracy Turner 200 Laurel Rd. Ok we will definitely be helping out with that. Also at 9am March 27<sup>th</sup> the Easter Bunny is going to be going around to all the streets announcing our Easter Egg Hunt at 12 noon at Weiderwax Field. Everybody was asked to attend, reach and help. I have heard from no one except for Hykeem and Keith so thank you guys for extending the offer to help. The Firehouse also helped me out greatly and I'm having an Easter Basket give away as well. I will be delivering 24 baskets that we are delivering to people that have reached out to me that needed help. Thank you all for your help.

Vice President Booker I would like to make a public comment for the record. Because of my belief system I have never ever participated in an Easter Egg Hunt. I have never participated in the Christmas program. I have never participated in the Halloween program except that I may have given them apples one year. It's not something that I can do due to my belief system and I am happy to do any other activities that you ask me to do but those activities are not something that I have historically participated in and I will not do anything to compromise my belief system. So let me be clear! Part of the Art and Culture Commissions is to provide activities for our community. I do 2 programs for our children. We do a pre Mother's Day and a pre Father's Day program. We also do a pre-Holiday program. So my statement to that is not that I do not want to participate or help. Due to my belief system I cannot do that in good conscious. I just want to be clear on that.

Sheila A. Carter I'm the constituent service advisor for our newly elected State Representative Regina Young and we wanted to let everybody know that on Thursday March 25<sup>th</sup> from 6pm-7:30pm. She will be holding a parenting during the pandemic virtual discussion. It will be listed on her website so that if anyone is interested because I know this is challenging times for parents that are educating their children from home so if you can share that information with parents in our community that would be greatly appreciated and once again that will be Thursday March the 25<sup>th</sup> from 6pm-7:30pm. The State Representatives office number is 610-522-2290.

Vice President Booker Mrs. Carter you are certainly welcome to share any information regarding to the borough hall to be distributed as well. No further public comments. None being heard can I have a motion to adjourn this meeting?

Motion made by Mr. Green second by Mr. Martinez. Motion passes 6-0.

Our next Caucus meeting will be held on April 8, 2021 at 7pm. Meeting adjourned.