

**Sharon Hill Borough
Legislative Meeting Agenda
Thursday, February 17th, 2022**

1. Call To Order/Pledge of Allegiance 7:00 PM

2. Roll Call: President Tanya Allen (**TA**), Vice President Keith Martinez (**KM**), Mayor Hykeem Green (**HG**), Councilors Sharon Booker (**SB**) **Remote**, William Felder (**WF**) **Excused**, Sandra Holcombe (**SH**), Rodney Hill (**RH**), Edward Booker (**EB**), Borough Manager Ieasa Nichols (**IN**), Office Coordinator Celandra Rice-Adeloye (**CRA**), **Police Chief** Richard Herron, **Solicitor** Courtney Richardson

3. Presentations:

President TA provided a brief introduction for the Black History Month Presentations by Students of Southeast Delco School District

Recognition and Awards presented by Mayor Hykeem Green, Vice President Keith Martinez, and Library Director Richard Ashby, Jr.

4. Public Comment

Pat Rumaker, 335 Greenwood Rd – Inquired about the flags that were previously on display on Chester Pike. Also advised of 2 typos on the newly issued Sharon Hill Borough Calendars.

Andrew Lafferty stated that he met with our library director to discuss the creation of a financial literacy program and how that program will be funded.

Tom Hendrick thanked the borough for the new air filtration system installed in the library and inquired if new air filtration systems will be installed in the other borough buildings. **President TA** advised the filtration unit was installed in our library due to the square footage inside the building. Mr. Hendricks also inquired about the DA's investigation and was advised interviews are currently being conducted as part of the investigation

Tracy Turner thanked the borough's code enforcement for their efforts in getting trash cleared at troublesome properties. Inquired about the pothole repairs in the borough. **Borough Manager IN** advised she is meeting with our engineer to discuss property lines and shared responsibility. Educated constituents on the Use and Occupancy process and how inspections are conducted.

Alicia Spence, 220 Sharon Ave – Expressed strong concerns about how the fire department drills are conducted as their house is adjoined to the property. Ms. Spence called 911 because of the noise. Prior notification was not given regarding the fire drills for that day.

Solicitor CR inquired if a permit was issued. Per current investigation, no permits were issued. **SHFD Fireman Romano** inquired if permits are indeed necessary for fire drills. **Vice President KH** advised further investigation should take place. **Councilor RH** apologized and stressed the importance of allowing the investigation.

Mr. and Mrs. Pierson-Bey – 339 Laurel Rd - Inquired about the code enforcement process and asked about the permit and inspection process. **Borough Manager IN** educated constituents on the specific responsibilities of our Code Enforcement and how it differs from those of the BCO [Building Code Officer]

5. Motion to Approve of Meeting Minutes

Thursday, November 18th, 2021 & Thursday, December 16th, 2021
Monday, January 3rd, 2022 & Thursday, January 20th, 2022

Councilor SH moves to approve meeting minutes.
Councilor RH seconds the motion.
Motion passes

6. Committee Updates

a. President TA

- i. **Finance Report:** Budget Report given.
Councilor KM moved to approve report.
Councilor EB seconds the Motion.
Motion passes

Bills List: Borough Manager IN strikes #30359 from the bills list for further review.

Councilor SH moves to approve
Councilor RH seconds the motion
Motion passes

ii. Library Report

- New library hours will increase 10 AM – 4 PM
- Fundraising efforts underway for additional programming
- Met with Trustees to discuss upcoming Drone Program

b. Councilwoman SB - SHACC – Report to be given at legislative meeting

- c. **Vice President KM - DCJA** – The council was provided a copy of the report. Items 6, 7 and 8 were approved. **Mayor HG** had questions regarding the residency of one of the DCJA members.

- d. **Councilor EB** - Advised constituents that another round of COVID-19 Test Mailings will be provided by the U.S. Postal Service and implored everyone to order.
- e. **Councilor RH** - Thanked the **Borough Manager IN** for providing the bags to use to curb dogs. Reminded constituents to curb their dogs. Met with **Police Chief Herron** to discuss a youth program which requires additional funding.
- f. **Councilor SH** - **Announced** Community Cleanup program and asked residents for participation and ideas. Urged residents to join youth for a Community Walk scheduled February 28th at 5:30 PM.

7. Officials' Reports

a. Mayor HK – Provided the SH Police Report

b. Borough Manager IN

- Provided the **Code Enforcement Report / PW**
- Advised that the liquid fuels have been delinquent since 2017
- Scheduled a meeting with PennDOT
- Discussed the investigation on the misfiring of the traffic light located at Chester Pike and Laurel Road. **Chief RH** advised because of the investigation the light is working properly now.
- The traffic study report for Elmwood Street was received on February 14, 2022. This prompted questions regarding the life span on speed cushions.

c. Solicitor CR

- Provided a synopsis on the resolutions for which council must vote.

d. Borough Engineer David Damon

- Advised he will conduct additional research on the lifespan of two sets of speed bumps.
- Addressed what is necessary to conduct road resurfacing and the pending approval from the DEP regarding subdivision plans for 400 Sharon Ave. **Borough Manager IN** inquired about the Zoning Process as 800 Chester Pike may require additional Zoning review. **Borough Manager IN** also inquired about the shared responsibilities between our Public Works Department and PennDOT.

e. Police Chief

- Provided Year End Report

8. New Business

- **Resolution 2022-004: Authorization to Submit 2022 CDBG Application**
Councilor SH moves to approve
Councilor RH seconds the motion

Motion passes

- **Engineer David Damon further explained the importance of the Resolution 2022-005 as it allows bid: Authorization to Advertise CDBG Sanitary Sewer Rehabilitation Project #4738A**
Councilor RH moves
Councilor KH seconds the motion
Motion passes

9. Old Business – No old business

10. Executive session was held for personnel matters. Quote of the Meeting read.

Motion to adjourn was moved by KM and seconded by RH

Adjournment 8:52 pm

The next Council Meeting will be held on March 10th, 2022

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