

**Sharon Hill Borough
Caucus Meeting Minutes
Thursday, March 10th, 2022**

Call To Order/Pledge of Allegiance: 7:03 PM

Roll Call: President Allen (P), VP Keith Martinez (P), Councillor Sharon Booker (Excused), Councillor Edward Booker (P), Councillor Rodney Hill (Excused), Councillor Sandra Holcombe (P), Councillor William Felder (P), Mayor Hykeem Green (P), Chief Herron (Excused), Solicitor Courtney Richardson (P), Manager leasa Nichols (P), Secretary Celandra Rice-Adeloye (P), Treasurer William Morgan (A)

Motion to approve Caucus Meeting Minutes from Thursday, February 10th, 2022

Moved: KM, Seconded by: EB

WF would like the record to show not present at that meeting

Motion carries 5-0

Public Comment:

- **Tracey Turner 200 Laurel Road:** Requested code enforcement to investigate debris and trash at 224 - 226 Laurel Rd. Also had inquiries about a bus with no tags near King's Deli and debris at the shopping center at the intersection of Chester Pike & Sharon Ave. Raised concerns about the procedure for changing the borough's towing company. Announced Easter Basket giveaway occurring on April 9th.

President Allen advised that she along with our Borough manager has met with the shopping center's property managers on several occasions and they are cooperating with clean-up efforts. Also advised Officer Williams to investigate the school bus without proper tags.

Manager Nichols advised that the shopping center will comply with clean up within 3 business days. Advised that our towing contract expired in 2015. Assured constituents that the new tow company will be licensed and bonded.

Solicitor Courtney Richardson advised constituents that there is no bid necessary for new tow company because the Borough is not in compliance. Stressed importance of public safety.

- **Mr. Roski:** Inquired about the 'Right to Know' process and requested code enforcement investigate Executive Tree company. States they are illegally burning wood which can be a storm water issue. **Manager Nichols** advised she will investigate the matter and contact the borough's engineer for storm water concerns.
- **John Romano:** Inquired about disciplinary actions for Borough administration. **Solicitor Courtney Richardson** advised that it is a personnel matter and not made public.

Committee Updates

a. President Allen: CPCIP / Finance / Library

Discussed issue regarding flower bed. Advised that she was elected as treasurer of the CPCIP.

Finance: Presented the bill's list

Mayor Green Inquired about purchasing a new police vehicle. **Manager leasa** advised on a bill correction for the library's heater. **Councilwoman SH** Inquired about the abatement program

Library: Report read, upcoming activities highlighted, new Instagram page and QR code for remote printing. Thanked residents for participating in open houses.

b. VP Martinez: Public Safety

Discussed the Elmwood speed bump Meeting with our engineer. Advised speed bumps to be installed by Spring.

Councilwoman SH inquired if previous speed bumps were initially purchased in 2020. **President Allen** advised never purchased. **VP Martinez** discussed the upcoming need for committees to assist with 4th of July Celebration. Advised his full safety report will be presented next week.

c. Councilwoman Sharon Booker SHACC report to be given next week

d. Councillor Edward Booker Public Health / Multiple Municipality

Advised COVID tests are available through the US Postal service and encouraged residents to order.

e. Councillor Rodney Hill Recreation/ Community Engagement Report will be presented next week

f. Councillor Sandra Holcombe Parks and Properties

Report for the Community Clean-up given. Advised of WAWA sponsorship.

g. Councillor William Felder

Read Code enforcement report. Voiced concerns about how our waste management contractor, H&H is handling trash cans of residents. **Manager IA** Advised H&H should have a surveyor to inspect how managed. Addressed proper Clean-up of pet waste.

Officials Reports

a. Mayor Green to present his report next week.

b. Manager IA states our efforts to regain outstanding mandates. Read report. Recommended CCC Towing. **Solicitor Richardson** educated constituents that the Borough must mitigate the towing safety issues. **Councillor Felder** thanks Manager IA for providing Street signage.

c. Solicitor Richardson No report; focusing on the Resolutions

New Business

- **Resolution #2022-006:** Authorization to add and remove Sharon Bank signatories
V.P. KM Moved, EB Seconds
Motion Passes 5-0
- **Resolution #2022-007:** Authorization for Mayor Green to submit LOI to Pennsylvania Governor's Center for local government services for technical assistance for emergency management services
WF Moved, SH Seconds
Passes 5-0
- **Resolution #2022-008:** Authorization of towing contract agreement with CCC Towing
WF Moved, President TA Seconds
3 YAY [WF / TA / KM]
2 NAY [SH / EB] EB requested an extension to vote on resolution.
Motion Passes 3-2

Old Business - No old business presented

Adjournment at 8:39 PM: EB Moved; SH Second