



# BOROUGH OF SHARON HILL



250 Sharon Ave, Sharon Hill, PA 19079  
 Phone (610) 586 -8200 \* Fax (610) 586 -3991

## MECHANICAL PERMIT APPLICATION

**Very Important. You must submit the following documentation with your completed electrical permit application:**

- Contractor's Pennsylvania Attorney General license or Sharon Hill Contractor's License.
- Certificate of insurance naming the Borough of Sharon Hill as the certificate holder (Must have worker's comp coverage OR complete a waiver that must be notarized).
- Copy of the contract with the property owner.
- 4 copies of construction documents.
- Applicable payment

### I Address of Project:

### II IDENTIFICATION

Property Owner's Name:			
Property Owner's Address:			
Property Owner's Phone No.:			
Property Owner's Email Address:			
HVAC Contractor:			
Contractor's Address:			
Contractor's Phone No.:			
Contractor's Email Address:			

### III MECHANICAL PERMIT APPLICATION

Enter the number of New or Replacement Units

	Forced Air Furnace		Incinerator		Hazardous Exhaust System
	Unit Heater		Boiler		Electric Furnace
	Gas/Oil Conversion		Coil Unit		Duct Work
	Space Heater		Split System A/C Unit		Boiler
	Gravity Furnace		A/C Compressor		Furnace
	Solid Fuel Appliance		Air Handling Unit		
	Gas Fired Fire Place		Heat Pump		
	Wood Fire Place		Air Cleaner		
	Chimney Liner		Kitchen Exhaust Hood		

Turn the page over to complete the application and sign.

IV	DESCRIPTION OF WORK

V MECHANICAL FEE SCHEDULE & COST OF PROJECT
---

- |   |
|---|
| <ul style="list-style-type: none"> <li>PERMIT FEES DOUBLE IF WORK BEGINS PRIOR TO ISSUANCE OF PERMITS.</li> <li>SUBMITTING AN APPLICATION AND PAYMENT DOES NOT CONSTITUTE BEING ISSUED A PERMIT.</li> </ul> |
|---|

Residential Mechanical Permit Fee	\$84.50 for the first \$1,000 of the cost of the project.	\$30.00 for each additional \$1,000 of the total cost of the project or fraction thereof.
Commercial Mechanical Permit Fee	\$104.50 for the first \$1,000 of the cost of the project.	\$35.00 for each additional \$1,000 of the total cost of the project or fraction thereof.
Cost of the Project:	\$ <input style="width: 150px;" type="text"/>	Check# <input style="width: 150px;" type="text"/>
Permit Fee:	\$ <input style="width: 150px;" type="text"/>	PA State fee of \$4.50 included.

VI Contact Person / Applicant
-------------------------------

Printed Name		Phone#	
Signature		Date	
Email Address			
Mailing Address			

Area below is for Borough use only.

PLANS APPROVED BY & DATE OF APPROVAL
--------------------------------------

--

Building Permit#	
BCO Signature	Approval Date