

**Sharon Hill Borough
Legislative Meeting Minutes
Thursday, April 21st, 2022**

1. Call to Order 7 PM

2. Pledge of Allegiance

3. Roll Call: Councilors SB, WF, KM, TA, **Solicitor** CR, EB, RH, SH, WM Treasurer, Mayor HK, Borough Manager IA, Police Chief Herron (**Present**), CRA Borough Secretary (**excused**)

President TA advised there was an Executive Session held prior to the legislative meeting for two personnel matters.

Public Comments:

Pat Rumaker, 325 Greenwood: Inquired about the installation of the flags on Chester Pike, meeting minutes, asked who she can leave complaints to regarding trash being left behind.

President Allen responded regarding the flags stating they were found in the borough. Advised complaints can be made by calling the borough as it relates to any waste management issues. **Manager IA** advised we will put the meeting minutes on the website and will coordinate with the borough secretary. Educated on the code enforcement process.

Jacqueline Worthington [non-borough resident]: Inquired about the status of her claim for damages to her vehicle which occurred on Jackson Ave from a pothole. **Councilor SB** inquired if that side of the street belongs to the borough or Darby Township. **Solicitor CR** confirmed that side of the street belongs to the Sharon Hill Borough. **Manager IA** advised the borough does not have a pothole program for reimbursement. **Solicitor CR** advised constituent should contact her insurance.

Carolyn Garrett, 114 Reese St: Spoke to the lack of diversity in our police force. Voiced complaint regarding the code officer. Inquired about the citation process for improper trash disposal.

President Allen engaged the **Police Chief Herron** regarding the current employment measures for hiring more officers. Advised we received 2 applications. She apologized on behalf of the borough for what was considered unprofessional office personnel behavior. **Borough Manager IA** advised that we are working towards clean-up efforts after the community clean up day. Educated on the process of reporting issues through our website. **Councilor SB** advised previously tried to create a Town Watch, unfortunately it wasn't successful. Asked that the community get more involved with clean up. **President TA** implored more people become part of the community clean up day. **Councilor RH** suggested that the borough post signs regarding litter fines.

Antonio Hayward, 445 Sharon Ave: Voiced his complaints regarding extra tax monies he paid towards his abandoned property. **President TA** advised there is a motion on the agenda to view his complaint. **Solicitor CR** educated on the legal process on this matter.

Sharon Hill Borough Constituent residing at 1122 Elmwood Ave: Council addressed concerns regarding the code enforcement processes as it relates to trash & debris more specifically mattresses and abandoned cars at the apartments on Clifton Ave. **President Allen** asked Chief for assistance.

Sharon Hill Fire Dept. Chief: Inquired about funds allocated to them from the Rescue Act. **President Allen** advised that this topic is on the agenda.

SHFD Romano: Inquired about the review of his contract for services. **Borough Manager IA** advised that the documents have been turned over to the borough solicitor for review.

Sharon Hill Borough Constituent residing at 339 Laurel Rd: Voiced concerns about residents dumping in vacant lots. Inquired if the borough has a grass cutting program. **Borough Manager IA** educated on the violation and abatement specified as it relates to due process and liens.

4. Approval of Meeting Minutes: President Allen made a motion to approve meeting minutes for March 10th
SB Moved / EB Seconded
Motion Passes 6 – 0

President Allen made a motion to approve meeting minutes for March 17th
Councilwoman SB states there is a correction to the meeting minutes regarding the agenda and the appointment of a commissioner for the Sharon Hill Art and Culture Committee [SHACC].
WF Moved / SH Seconded
Motion passes 6 – 0

5. Committee Updates:

- **President Allen - CPCIP / Finance / Library:** Advised of updates to previous reports stating a new logo will be created for the CPCIP
- **Library Director Richard Ashby:** Read library report and special programming such as: Bingo, Mommy & Me, Veteran Programs, Paint night and the PC Emergency Room. **Councilor WF** requested an itemized list of library belongings sold and how funds are to be used. President Allen advised to address specific concerns to the library board and that the borough will report the funds raised from sale of library property.
- **Treasurer Will Morgan – Finance:** The Finance Report was read.
- **Vice President KM - Public Safety:** The Public Safety Report was read and educated constituents on the new extinguishers that the borough will get for its departments and buildings to bring up to code. **Councilwoman SB** commended **Vice President KM** on his work in public safety.
- **Councilwoman SB – SHACC:** gave updates to previous report regarding the Paint Night and the Pilates program reminding residents that all SHACC events are free. Focused on the SHACC Flea Market, joint venture with the SHPL for National Poetry Month.
- **Councilor EB** Public Health / Multiple Municipalities: EB states no new development or reports
- **Councilor RH** provided update for the **Recreation Department** focusing on the success of **Easter Egg Hunt**. Voiced his appreciation of the council members, the library and fire department for their assistance with the program. Voiced his excitement as the Recreation Department received a donation from the Delaware Democratic Assembly.
- **Councilor SH - Parks and Properties:** Provided details for the upcoming Community Clean Up Day and the e-waste program.

- **Councilor WF** – Public Works: The Code Report was read.

6. Officials' Report:

- **Mayor HG** – No new updates from SHPD
- **Borough Manager IA** – CDBG: County Council accepted public comment and the borough is on the list for funding. Wheelchair lift estimates were obtained to bring the SHFD Hall into ADA compliance as well as generate revenue.
- **Police Chief R. Herron** – The speed investigation report for Burnside Avenue was read. **Based on the report findings most vehicles travelled approximately 1 mile over the speed limit.** As a result, Chief Herron suggested that **no additional action is necessary.**
- **Borough Solicitor, Courtney Richardson, Esq.** – No new updates to previous report

7. New Business:

- **Solicitor CR provided explanation for each Resolution.**
- **Motion to appoint Special Labor Counsel**
Moved SH / Seconded Vice President KM
Councilwoman SB abstained
President Allen advised a statement must be submitted regarding Councilwoman SB decision to abstain.

Motion passes 5 - 1

- **Resolution #2022-012** Authorization for the purchase and installation of speed cushions:
Moved SB / Seconded RH

Motion passes 6 – 0

- **Resolution #2022-013** Authorization to apply for the WalkWorks grant:
Moved SH / Seconded EB

Motion passes 6 - 0

- **Resolution #2022-014** Authorization to Adopt Borough Strategic Plan:
Moved KM / Seconded EB / Nay – Councilwoman SB

Motion passes 5 - 1

- **Resolution #2022-015:** Authorization to engage Borough Engineer:
Moved RH / Seconded EB / Nay - Councilwoman SB

Motion Passes 5 – 1

- **Motion: To authorize the appropriate officials to review request for sewer and trash fee refund** not to exceed \$3,000 at 445 Sharon Ave
Moved SH / Seconded EB

Motion passes 6 – 0

8. Old Business

ARPA Presentation by Treasurer Will Morgan

Public Comment on ARPA - Main areas of interest included:

- **Liquid Fuels**

- **Animal Control**
- **Senior Assistance for utilities**
- **Homeowner assistance grants**
- **Tax assessments**
- **Façade Project**
- **Sports Equipment [Youth Recreation assistance]**

Borough Manager opened discussion on allowing councilors to receive ARPA funds for lost stipends due to COVID. **Treasurer WM** stressed the importance of being careful about how funds are allocated. **Councilor RH** would like decisions on where funding should be distributed within the next 2 months. Councilor SH inquired about the timeline of distribution. **Treasurer WM** advised that the deadline for ARPA funding extends to 2024.

Adjournment 9:25 PM

Motion EB / Seconded VP KM