

\$150 Residential

\$200 Commercial

Borough of Sharon Hill

250 Sharon Ave, Sharon Hill, PA 19079 Phone (610)586-8200 Fax (610)586-3991

USE & OCCUPANCY APPLICATION

Date: _____ / _____ / _____

Residential or Commercial: _____

Property Address: _____

Buyer's or Lessee's Name (please print): _____

Current Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Cell #: _____ Fax #: _____

Seller's or Lessor's name (please print): _____

Current Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Cell #: _____ Fax#: _____

Name of Settlement Company: _____

Must be listed!!!

City: _____ State: _____ Zip: _____

Phone #: _____ Fax#: _____

Contact Person: _____

Signature: _____ Date: _____ / _____ / _____

Email Address or Fax #: _____ Cell# _____

Note: All liens and abatements must be paid before or at closing!!!

\$150 Residential

\$200 Commercial

Sewer lateral inspection with documentation required.

All Liens and abatements must be paid before or at closing.

To Inquire & Pay Liens Contact:

Barb Rafter of (MRRS)

Email: Brafter@mrrslc.com

Municipal Resource Recovery Systems, LLC

17 Veterans Square, 2nd floor

P.O. Box 1391

Media, PA 19063-3217

(610)565-1396

www.mrrslc.com

Liens & abatements follow the property. Title insurance is advised.

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**BOROUGH OF SHARON HILL
DEPARTMENT OF CODE ENFORCEMENT**

RENTAL/USE AND OCCUPANCY CHECK LIST

- FULLY FUNCTIONAL KITCHEN
- FULLY FUNCTIONAL 3 PC BATHROOM
- GFCI RECEPTACLES ON ALL COUNTER TOPS WITHIN 6 FT OF ANY WATER SOURCE
- GFCI IN BATHROOM
- GFCI AT WASHER IF NEAR A LAUNDRY TUB
- SMOKE DETECTORS ON ALL LEVELS AND IN EVERY BEDROOM
- HANDRAILS AT STAIRWELLS ON ALL LEVELS WITH MORE THAN 3 RISERS
- ALL WINDOWS MUST OPERATE AND HAVE SCREENS
- ALL DOORS MUST OPERATE CORRECTLY
- ALL WALLS, CEILINGS AND FLOORS MUST BE IN GOOD CONDITION
- NO APPARENT DAMAGE TO ROOFING
- OVERFLOW PIPE ON HOT WATER HEATER AND HOUSE HEATER IF APPLICABLE TO DISCHARGE 6" FROM FLOOR
- ELECTRICAL SERVICE WIRE MUST BE IN GOOD CONDITION DRYERS MUST BE VENTED OUTSIDE
- FIRE EXTINGUISHER IN KITCHEN (IF RENTAL PROPERTY)
- ALL GUTTERS AND DOWN SPOUTS MUST BE CLEAR AND OPERATIONAL
- HOUSE NUMBERS AT FRONT 4INCHES HIGH (AND REAR OF ROW HOME OR REAR DRIVEWAY)
- ALL CONCRETE SIDEWALKS, WALKWAYS, APRONS AND CURBS MUST BE IN GOOD CONDITION
- **DRIVEWAY & PARKING SPACES MUST BE PAVED IN CONCRETE OR MACADAM AND IN GOOD CONDITION**
- GRASS, BUSHES & TREES TRIMMED AND MAINTAINED
- ALL TRASH AND DEBRIS REMOVED FROM PROPERTY
- ALL UTILITIES OPERATIONAL
- MUST SUPPLY TRASH RECEPTICAL WITH LID FOR TRASH
- **MUST HAVE SEWER LATERAL INSPECTION WITH DOCUMENTATION (U&O INSPECTION)**

Note: All liens and abatements must be paid before or at closing!!!