

# BOROUGH OF SHARON HILL

250 Sharon Ave. Sharon Hill, PA 19079

Phone: (610) 586-8200 Fax: (610) 586-3991 Email: [admin@sharonhillboro.com](mailto:admin@sharonhillboro.com)

## RESALE APPLICATION

Residential: \$150

Commercial: \$200

Address of SH Property Being Sold	
Settlement Date	Payment Amount & Check #

### Primary Contact Information

Company	
Representative	
Address	
Phone #	
Email Address	

### Seller's Information

Name	
Address	
Phone #	
Email Address	

### Buyer's Information

Name	
Name of Organization (If applicable)	
Name of Managing Member (If applicable)	
Address (Po Box not acceptable)	
Phone	
Email Address	

### Property Information

Construction Type	<input type="checkbox"/> Residential	<input type="checkbox"/> Commercial
Number of Units		
Number of Bedrooms		
Is this a rental?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Will this be a rental? <input type="checkbox"/> Yes <input type="checkbox"/> No
Is there a finished basement?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Partial

Preparer's Printed Name: \_\_\_\_\_

Preparer's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

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Date of sewer lateral camera inspection: \_\_\_ / \_\_\_ / \_\_\_ Return completed form to the Brough of Sharon Hill

PLUMBING COMPANY INFO	PROPERTY INFORMATION
Name of Company:	Property Owner:
Address:	Address:
City: <span style="float: right;">State:</span>	City: <span style="float: right;">State:</span>
Phone #:	Phone#:
PA Cont Lic#:	This sewer lateral inspection failed if you answered:
Master Plumber#:	Yes to line items A, B, C, D, & E
NASSCO Cert#:	No to line item G

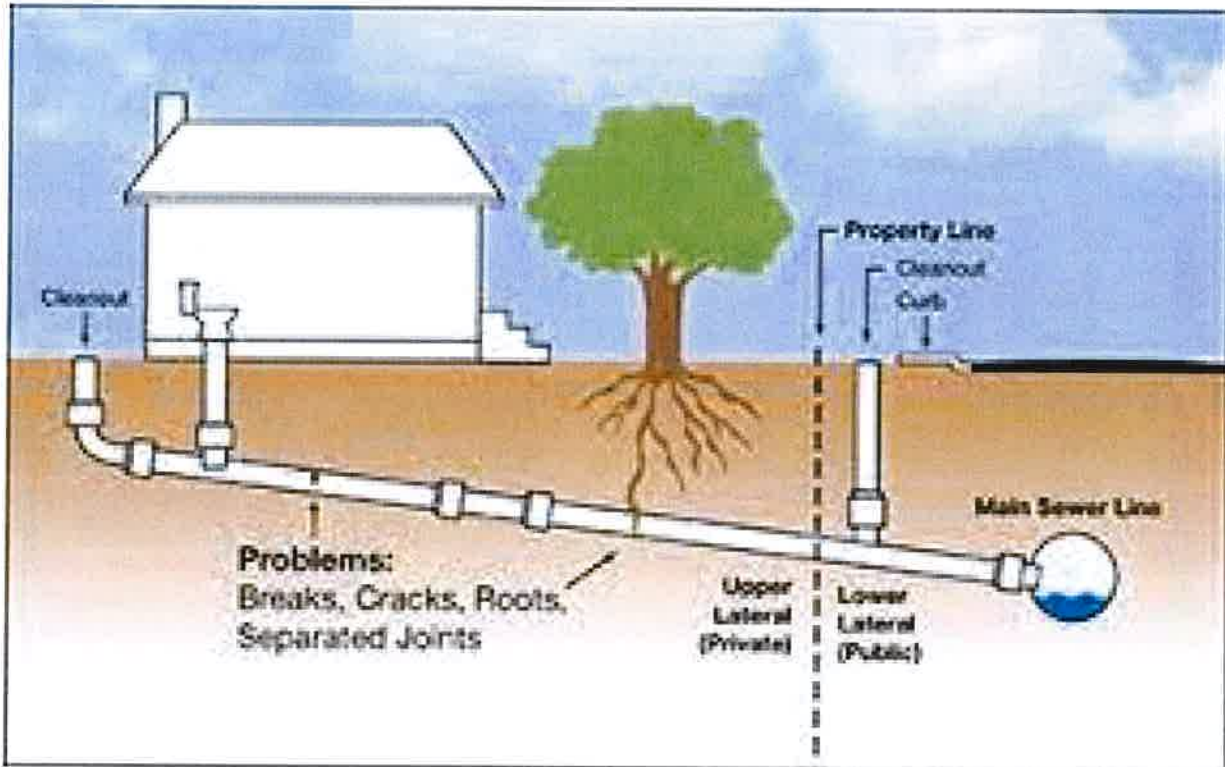
<h2 style="margin: 0;">Sewer Lateral Inspection Report</h2> <p style="margin: 0; font-size: small;">Form must be completed &amp; signed by the tech performing the inspection</p>		<h3 style="margin: 0;">Work Performed</h3> <p style="margin: 0; font-size: x-small;">YES / NO</p>	
<b>A.</b>	Are any of the drains connected to the sewer?	Y	N
If yes, where?			
<b>B.</b>	Are any sump pumps connected to the sewer?	Y	N
If yes, where?			
<b>C.</b>	Does the sewer line have breaks, cracks, or separated joints?	Y	N
<b>D.</b>	Are there any roots in the sewer line?	Y	N
If yes, was a cable ran to clear the sewer line?			
<b>E.</b>	Is there evidence of I&I (Inflow & Infiltration)	Y	N
If yes, explain			
<b>F.</b>	Was the inspection recorded?	Y	N
<b>G.</b>	Does the sewer lateral function as designed?	Y	N

License Plumber's Signature: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_

Buyer's Signature: \_\_\_\_\_ Date: \_\_\_ / \_\_\_ / \_\_\_

(Buyer's signature is required for failed sewer lateral inspections. No exceptions!)

## Sanitary Sewer System Diagram



- Sump pump or foundation drains are prohibited from draining into the sewer system.
- Roof downspouts are prohibited from draining into the sewer system.
- Repair cracks, holes, separated, or offset joints to prevent infiltration of ground water into the sewer system.
- Remove root intrusion. Roots will clog the sewer line.
- Sewer cleanouts must be capped to prevent storm water intrusion into the sewer system.

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## BUYERS ACCEPTANCE FORM

- This form must be completed and signed by the buyer in the event the seller does not make repairs.
- Temporary Use & Occupancy permit, also known as a Conditional permit, will be issued once this form is completed and signed by the buyer.
- The buyer has up to 90 days to correct the violation.
- Life safety issues must be corrected immediately.

### Failure to Correct Violations

- The buyer will be issued fines and court cost for failure to correct violations upon expiration of the 90 days.
- The temporary Use & Occupancy permit / Conditional permit will be revoked if all violations have not been corrected.

Buyer's Full Name			
Buyer's Phone Number			
Buyer's Email Address			
Address of Property Under Contract			
Buyer's Home Address			
City		State & Zip	

I \_\_\_\_\_ accept responsibility to correct all outstanding violations that are not corrected by  
(Print buyer's name)

the seller subsequent to this real estate transaction including the responsibility for obtaining the necessary permits and inspections. I understand that should I fail to correct violations within 90 days of the temporary resale certificate being issued that I am potentially subject to charges and fines under PA ACT 34 of 2015.

\_\_\_\_\_  
Buyer's Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

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## RESALE & RENTAL CHECKLIST

### EXTERIOR

- No apparent damage to roofing.
- Exterior walls and facia must be in good condition.
- Electrical service must not be frayed.
- Driveway and parking spaces must be paved in good condition, including the common driveway, if applicable.
- All sidewalks, curbs, & aprons must be in good condition. Sewer caps need to be in good condition.
- Grass, bushes, and trees must be maintained.
- All trash and debris removed from the property.
- Gutters & downspouts must be clear, functioning, and irrigate away from the property.
- House numbers on the front of the property.
- House numbers on the rear of the property if applicable.
- Sewer caps must be in good condition.
- Sewer lateral inspection are required for resale certifications.

### INTERIOR

- Fully functioning kitchen.
- Fully functioning 3 piece bathroom.
- GFCI outlets at all counter tops within 6 feet of any water source.
- GFCI outlets in bathroom(s).
- Fan in bathrooms without windows or skylight.
- Functioning skylight with screen in bathroom if applicable.
- GFCI outlet at washer if within 6 feet of laundry tub / utility sink.
- Floor receptacles must be relocated to the wall and put blank cover plate over floor box.
- Smoke alarm in all bedrooms.
- Carbon Monoxide alarms on every level.
- Handrails at stairwells on all levels with more than 3 risers. Railings must be secure.
- All windows must function as designed and have screens.
- All doors and storm doors must function as designed and must be in good condition.
- All walls, ceilings, & floors must be in good condition (must not have holes or water damage).
- All electrical cables and splices must terminate into junction box.
- Dryers must be vented outside.
- No leaky plumbing.
- Sump pumps must not discharge into the public sewer system.
- Smoke & carbon monoxide alarm in basement.
- Well lit stairwell to basement.